

# CHAPTER 3 - THE EDUCATION SERVICES DIVISION

## 3.1 GENERAL REMARKS

The Education Services Division (“the Division”) is committed to developing a caring, quality education services grounded in Christian values and the principles of lifelong learning and integral human development. The four services, namely, (1) Pre-school Education Service, (2) Special Education Service, (3) Vocational Training and Education Service, and (4) Community and Higher Education Service, under the Division are registered with the Education Bureau. The Division ensures equal opportunities of education for all, regardless of their age, gender, socio-economic background, learning ability, aptitude, or physical condition, through the continued development of a truly inclusive education system ranging from pre-schooling to post-secondary level in a diversity of learning modes.

## 3.2 PRE-SCHOOL EDUCATION SERVICE

### Objectives

The objective of the Pre-school Education Service (“the Service”) is to provide a pleasant learning environment where young children below the age of seven can truly develop morally, intellectually, physically, socially, aesthetically and spiritually in their proper perspectives.



■ “Let’s play and learn together” – Nurturing children’s socio-emotional development at the early age



■ A joyful peer relation for a better childhood

### Highlights of the Year / Achievements Campaign for Enhancing School Culture of Love and Care and Nurturing Children’s Moral Development

With the aims to cultivating children to express their concerns and care for the needy people in the community, a series of activities with the theme “Love and Hope” and in collaboration with the children’s families and local district organizations, was launched at the “Children Month” and “Love and Care Campaign” in May 2012 and December 2012. The attitudes of

caring and servicing to others, appreciating and thanksgiving were nurtured.



■ Daily Prayer by children

■ “Shall we make a big ‘Heart Bag’ to send our love message to people in need?”



### Promoting Children’s Aesthetic and Creative Learning through Visual Arts

More than 120 pieces of children art products with various topics “The Colour World”, “Black and White”, “Trees and the Spring”, “Little Picasso” and “My Best Friend” were displayed at the schools’ exhibition in July 2012. Parents and visitors were impressed by the varieties of the creative products and amazed at the rich imagination of young children. The outcomes of the aesthetic learning were documented in both the children’s individual portfolios and a booklet named “Engaging Children’s Mind through Visual Arts”.



■ Fine art created by children



■ Engaging children’s mind through visual arts



■ A 3-D creative product - children built bridges by using collage materials

### Celebration of Caritas 60th Anniversary at a Joint School Sports Day

To celebrate the 60th Anniversary of Caritas – Hong Kong and to advocate the importance of harmonious relations of families, a Joint School Sports Day with the theme “Love Conveyance with Hope – Healthy Family” was held on 17 January 2013. The programme started with a kickoff ceremony officiated by the representative of Education Bureau (“EDB”), the Deputy Chief Executive of Caritas - Hong Kong and the Director of Caritas Social Work Services. More than 1,400 children and parents participated. Moreover, with the grant from the Committee on Home-school Co-operation of EDB, a booklet named “Love Conveyance with Hope – a Healthy Child, a Happy Child, I Love my Child” was published.



■ The Kickoff Ceremony



■ More than 1,000 participants joined the exercise together



■ Children and parents participated actively at the Sports Day



### **Response to 2013 Policy Address on Enhancing Kindergarten Education**

In response to the announcement of the establishment of a Free Kindergarten Education Committee to examine the feasibility of free kindergarten education in Hong Kong at the Policy Address released in February 2013, a position paper was submitted to the Panel on Education of Legislative Council and presented by the Service Head at the Special Meeting held on 26 March 2013 with the presence of the Secretary for Education. The concerns on the diversified needs and long-term planning of early childhood education as well as the professional development were suggested. The vision of quality education for sustainable development for young children had also been stated.

### **Staff Development and Training**

#### **Joint School Teacher Professional Development Day**

Three Joint School Teacher Professional Development Days organized by the Service for all pre-school teachers were held on 30 April 2012, 22 October 2012 and 30 November 2012 with the themes “Rethinking and Insights on Early Mathematics for Young Children”, “Reflection on the Effectiveness of Children Assessment for Learning” and “Strategies on Planning, Implementation and Evaluation (“PIE”) for Curriculum Development” respectively. It was a continuous in-depth discussion and reflection on the implementation of the pedagogical strategies of Caritas Pre-school Education - the 4Es (Enquiries, Expression, Exploration and Experience). Experiences of school-based curriculum development, assessment for

learning of young children and the mechanism of PIE were shared.



■ Engaging teachers' creative thoughts and teaching practices

### **Departmental Evaluation Meeting for Principals 2013**

To echo the theme of “A Better Family, A Better Society” discussed at the Insight Union XXXVII, the Annual Departmental Evaluation Meeting for Principals 2013 with the theme “A Better Family, A Better Society – Succeeding a Relational Organization for Sustainable Development” was held on 4 March 2013 and 5 March 2013. A Five-year Service Development Plan (2013-2018) has been formulated with three main objectives : (1) promoting the relationships and family atmosphere at both service clients and staff level; (2) fostering parents / family education to meet the diversified needs; and (3) succeeding a “Child-centered” and “Family-focused” policy agenda for service and school sustainable development.

## **3.3 SPECIAL EDUCATION SERVICE**

### **Objectives**

The Service provides vivid and effective learning programmes to the students with special educational needs for their integral growth and development. It aims at nurturing their civic responsibilities and character as well as realizing their physical, mental and social capabilities. The ultimate goal is to enable them to integrate themselves into the community and lead a dignified living, and hence contribute to the well-being of society.



■ Faces from the family album

### **Highlights of the Year / Achievements Improvement on the Infrastructure**

All the five schools for students with intellectual disabilities had completed a study on Intellectual Capital conducted by the Knowledge Management Research Centre of the Hong Kong Polytechnic University in May 2012. A reporting session to individual schools and an overall reporting session for the five schools were subsequently held. The recommendations proposed in the study report were duly incorporated into the schools' Five-year (2012/2013 to 2016/2017) Development Plan and Policy Agenda of Special Education Service.

### **Professional and Organizational Commitment**

Five schools had joined the International Alliance for Invitational Education (“IAIE”) and implemented the Invitational Education strategies (5Ps: People, Place, Policy, Process and Programme) by phases throughout the past

three years. In April 2012, the consultant from the IAIE of the United States visited Caritas Lok Jun School and conveyed encouraging remarks to the staff. Special Education Service would continue to foster a delightful, caring and encouraging environment for the students and staff to excel their potentials and passions for life.

On the other hand, the themes and resolutions of the recent two Insight Unions on “Addressing Relational Poverty” and “A Better Family · A Better Society” were consecutively brought up to the mid-level staff. Conceptual frameworks were put forth to strengthen their cognitions (知), thoughts (思) and virtues (行), making the acts of fraternity and brotherhood, a lifestyle of their daily living.



## Learning & Teaching EXPO 2012

The “Sparkling Life” Project of Caritas Lok Kan School was exhibited in the Learning & Teaching Expo 2012 of the Education Bureau (“EDB”) in November 2012. The project provided chances to promote the positive and healthy life values of ordinary school students through joint ventures with the students and staff of Caritas Lok Kan School.



## Setting up a Prayer Room

A prayer room was set up at Caritas Resurrection School and blessed by Rev Joseph Yim Tak Lung on 5 February 2013. It is a graceful facility for staff and students to pursue peace and spiritual growth.



■ Rev Joseph Yim, the staff, students and parents shared a good time with one another

## Active Participation of Volunteers

Members from the Society of St. Vincent De Paul, St. Benedict Church, St. Alfred's Church, the Sovereign Military Order of Malta (“S.M.O.M.”), local church parishioners, community volunteers and parents had been actively providing voluntary services to Caritas special schools at different occasions. They input new elements to the service programmes and cheered up the students during their learning process. More importantly, the schools brought together valuable partners to form a caring and relational community progressively.



■ The X'mas party of S.M.O.M.

■ Planning an art project for the students

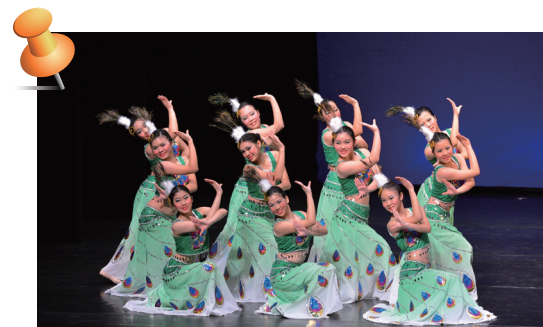


■ The wall-painting of community volunteers



## Awards Achieved

Students of Caritas Pelletier School participated in “The 49 Schools Dance Festival” held by the EDB and the Hong Kong Schools Dance Association. They successfully won two Highest Commended Awards. Besides, a student of the School achieved the “Youth Arch Top 10 Student Improvement Award 2011/2012” among 7,000 contestants. The students were delighted with the results and it served to encourage other students to work hard as well.



■ The awarded dance



■ A moment of joy and celebration

## Staff Development and Training

### Overseas Conference and Study Tour

The principal of Caritas Jockey Club Lok Yan School visited some special schools and non-governmental organizations of Taiwan in April 2012. The purpose was to capture about the implementation of Individual Educational Plan, the School could therefore better serve

the students with complicated physical and educational needs.

The principal of Caritas Lok Jun School joined a conference and study tour organized by the EDB on “Curriculum Adaptation and the Application of P Scales in the United Kingdom” in November 2012. The P Scales specialized in assessing the learning abilities and progress of individual student. Reference could thus be made to fine-tune the Learning Progression Framework currently developed in Hong Kong for special schools.

## Formation and Development Programme on Spiritual Education

Eight cross-school workshops on “Learning to be Inspired and to Inspire” were held from October 2012 to December 2012 for around 20 teaching and professional staff. The spiritual director and his teammates enlightened the participants to develop and practise spiritual literacy for inner-growth and application in their learning and teaching activities.

## Formation and Development Programme on Incorporated Management Committee

Caritas – Hong Kong's six special schools will set up Incorporated Management Committees (“IMCs”) by three batches between 2012 and 2015. Seminars and workshops of the Catholic Education Office of the Catholic Diocese of Hong Kong were delivered to all stakeholders to align them with the Catholic education values in running the IMCs.



■ A group photo with the organizer, speaker and participants



### 3.4 VOCATIONAL TRAINING & EDUCATION SERVICE

#### Objectives

The Vocational Training & Education Service (“VTES”) oversees the services of Caritas secondary schools, field studies centre and apprentice training centres. It also provides operational guidelines and professional supports to ensure the services are in line with the vision and mission of Caritas - Hong Kong.

#### Secondary Schools

VTES operates nine secondary schools (eight aided schools and one Direct Subsidy Scheme school) offering a balanced and broad curricula through which students acquire their knowledge and skills under Catholic ideology.



■ Caritas secondary schools provide curricula and activities with diversity for students

#### Field Studies Centre

The Caritas Chan Chun Ha Field Studies Centre at Cheung Chau provides educational courses on natural science to students and teachers in Hong Kong. It also runs programmes for the general public to promote their awareness on environmental protection and sustainability.



■ Students participated in various practical lessons and field studies

#### Apprentice Training Centres

VTES operates a printing training centre and a car repair workshop to provide apprenticeship programmes to students from the Vocational Training Council, aiming at training youngsters interested in printing and auto repair to become qualified technicians in these two fields. The Centre and the Workshop also provide relevant services to the general public.

#### Highlights of the Year

##### ***Establishment of the Incorporated Management Committee (“IMC”)***

Eight Caritas secondary schools and the Field Studies Centre have followed the footsteps of the Catholic Diocese to establish the IMC in the coming years. Caritas Wu Cheng-chung Secondary School (“CWCC”) and Caritas Chong Yuet Ming Secondary School (“CYM”) are taking the lead to establish their IMCs by August 2013. Each of the schools preparing for establishing the IMC has been given a fund of \$350,000 by the Education Bureau (“EDB”) for their preparation to implement the new mode of school management.

##### ***Results of 2012 Hong Kong Diploma of Secondary Education Examination***

With respect to the student intakes, some of the schools performed very well in the Examination. The best two schools, CWCC and CYM, obtained an overall 60.1% and 64.2% pass in the examination respectively. The results were far better than the norm for band three schools in Hong Kong.

##### ***Recruitment of Secondary One Student in 2012/2013***

All of the schools managed to recruit sufficient students to meet the requirement set by EDB for their class establishment. However, with the shrinking secondary one population in 2013, VTES is still facing a big challenge ahead in getting sufficient students for normal operation.

##### ***Operation of Printing Training Centre and Car Repair Workshop***

The Printing Training Centre had received a donation of four offset printing machines and two binding machines from the Caritas Lok Hang Workshop. The new facilities might help to lower the printing cost of the Centre.

Promotion of services of the Car Repair Workshop to the general public had been carried out throughout the year. In the year 2012/2013, the Workshop had recorded a smaller deficit than the year 2011/2012. It is hoped that it can reach a self-sufficient budget by 2014.

#### Staff Training and Development

##### ***New Staff Orientation Day 2012/2013***

The New Staff Orientation Day 2012/2013 was held on 1 September 2012 at the Caritas House. The function was organized mainly for newly-recruited teachers and staff of the secondary schools to learn about the mission, vision, structure and history of Caritas - Hong Kong and to bring their attention to “the teaching and learning effectiveness” in school.



### Joint-school Staff Development Day 2012/2013

The Joint-school Staff Development Day 2012/2013 for all teaching and non-teaching staff of the nine secondary schools and the Field Studies Centre was successfully held on 19 October 2012 at the Caritas Bianchi College of Careers.

The following topics “Development of tertiary education and its articulation with secondary education in Hong Kong”, “Collaboration between CHES and VTES” and “How to enhance the teaching and learning effectiveness in school” were given by the officiating guests.



■ Presentation of souvenir to the officiating guest



■ A group photo of guest speakers, managers and principals

Sixteen group discussions were arranged in the afternoon sessions with topics including enhancement of teaching effectiveness and learning motivation, handling of students with diversified abilities, teaching of Catholic core values, personal financial management and methods for relieving pressure and maintaining physical and mental health of teachers.



■ Teachers participating in the group discussions with different topics

### Legal Seminars by the Law Society of Hong Kong

Four seminars with topics on “Criminal Liability”, “Disability and Family Status Discrimination, and Privacy and Sexual Harassment”, “Employment Laws and Code of Aid” and “Negligence and Legal Responsibility of School and Teachers, and Outdoor Activity and Risk Assessment” for Caritas staff, teachers and administrative staff of the secondary schools were held on 21 April 2012, 5 May 2012, 12 May 2012 and 26 May 2012 respectively. The talks were delivered by the solicitors from the Law Society of Hong Kong with a total of 447 participants.



■ Rev Joseph Yim introduced the solicitors from the Society and presented souvenir to them



■ A participant raised questions in response to the topic presentation

### Awards and Merits

#### Caring School Award 2012

All of the eight aided secondary schools were awarded the “Caring School Award” of the Caring School Award Scheme jointly organized by EDB, Hong Kong Christian Service and Hong Kong Association of Careers Masters and Guidance Masters in 2012.

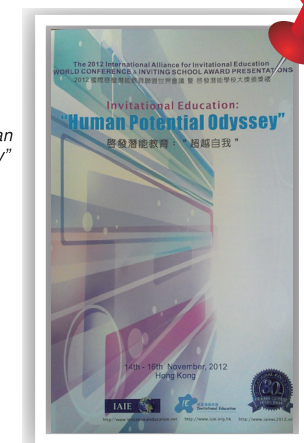


■ Caring School Award Scheme 2012

#### Inviting School Award 2012

Caritas Ma On Shan Secondary School was awarded the Inviting School Award 2012 by the International Alliance for Invitational Education. The purpose of this award is to recognize schools, districts and universities throughout the world who exhibit the philosophy of invitational education.

■ Invitational Education: “Human Potential Odyssey”





### 3.5 COMMUNITY & HIGHER EDUCATION SERVICE

#### Objectives

The Service aims to facilitate the growth of the knowledge society through promoting lifelong learning. It offers a provision with open access to those in need to receive education, which will better equip themselves in literacy, work skills, further academic attainment, community participation and personal development.

#### COMMUNITY EDUCATION

##### Highlights of the Year

##### Employees Retraining Board (“ERB”) – Manpower Development Scheme

Community & Higher Education Services (“CHES”) organized talks on ERB courses and recruitment events in various districts to assist clients to obtain updated ERB course information and identify their training needs.

##### Project Yi Jin (“PYJ”)

CHES PYJ Closing Ceremony was held on 18 July 2012.



■ CHES PYJ Closing Ceremony

##### Yi Jin Diploma (“YJD”)

The 2012/2013 full-time YJD started from 3 September 2012 with 726 students enrolling in 18 elective clusters operated by 8 CHES institutes throughout Hong Kong. The total number of students attending the part-time YJD operated by 9 CHES institutes was equivalent to 104.7 full-time PYJ students as at February 2013.

Taster Programmes organized by Caritas Institute of Higher Education (“CIHE”), Caritas Bianchi College of Careers (“CBCC”), Caritas Cosmetic Career Centre and Caritas Jockey Club Community Education Centre - Tsuen Wan for CHES YJD and full-time students were held on 11 March 2013. More than 575 students participated in these programmes which were designed for students who wish to explore their options for further studies and obtain first-hand experience of post-secondary study.



■ A lecture sparking the imagination of the students at a taster programme



■ A glance at Personal Image & Modeling Taster Workshop



■ Health Care Training Workshop intrigued most students

CHES full-time YJD student activities were supported by the Education Bureau (“EDB”) in the year 2012/2013. Various activities were organized during the period from September 2012 to March 2013.



■ CHES Joint School Yi Jin Basketball Competition



■ A Visit to Pak Sha Wan Correctional Institution

##### CHES Full-time Programme

CHES “Joint Schools Volunteers Day” was successfully held on 28 March 2013 in various districts of Hong Kong. CHES students participated in this event to fulfill their civic responsibilities and increase the level of social engagement.



■ CHES “Joint Schools Volunteers Day” 2013

##### Labour Department - Youth Pre-employment Training Programme and Youth Work Experience and Training Scheme (“YPTP&YWETS”)

YPTP&YWETS of Labour Department provides a comprehensive platform of job search with one-stop and diversified pre-employment and on-the-job training for young school leavers aged 15 to 24 with educational attainment at sub-degree or below level. This programme enables young people to better understand themselves and their work aptitudes while enriching their job skills and experience so as to enhance their employability. CHES has provided core courses, elective courses and cases management service to participants.

##### EDB - Applied Learning (“ApL”)

The 2012/2014 cohort of New Senior Secondary ApL commenced in September 2012 and a total of 1,055 students from 133 secondary schools participated in the ApL Taster Programme for 2013/2015 cohort.



■ Automotive Technology Taster Programme



■ Fundamental Cosmetology Taster Programme



### CHES Through Train System (“TTS”)

As at 6 March 2013, 60 secondary schools participated in the 2013/2014 TTS totalling 3,109 applications.

### Accreditation Exercises

The part-time mode of 12 accredited Advanced Diploma programmes was approved by the Hong Kong Council for Accreditation of Academic & Vocational Qualifications (“HKCAAVQ”) with effect from 7 February 2013.

To ensure a full compliance with the accreditation standards, the Caritas Institute of Community Education (“CICE”) corporate governance was restructured to enhance the accountability and transparency of the governance and to solicit external advice from academics and professionals on the direction and future development of CICE.

### Achievements

CHES was awarded the First Group rating which is the best rating in ERB new management audit 2011/2012.

The 5th ERB “Manpower Development Scheme” Award Presentation Ceremony was held on 5 January 2013. CHES received the following awards:

- (1) “ERB Outstanding Award for Placement Services”
- (2) One of the students was awarded “ERB Outstanding Award for Trainees”
- (3) One of the students was awarded “ERB Merit Award for Trainees”
- (4) One of the instructors was awarded “ERB Outstanding Award for Instructors”

(5) One of the employer nominees was awarded “ERB Excellence Award for Employers”

(6) Three of the employer nominees were awarded “ERB Outstanding Award for Employers”



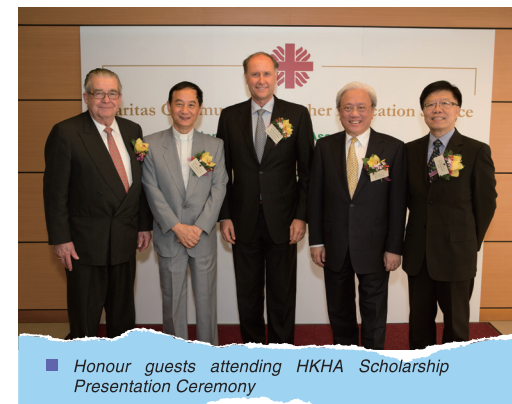
■ CHES achieved encouraging results in the 5th ERB “Manpower Development Scheme”

Sir Robert Black Trust Fund Award Ceremony was held on 14 January 2013 at Hong Kong Community College (West Kowloon Campus). Seven CHES PYJ graduates received the awards.



■ Sir Robert Black Trust Fund Award Ceremony

The Hong Kong Hotels Association (“HKHA”) Scholarship Presentation Ceremony was held on 17 July 2012. Fifteen full-time students from member institutes received scholarships (2012) granted by The HKHA.



■ Honour guests attending HKHA Scholarship Presentation Ceremony



■ HKHA Member Hotels' representatives and honour guests taking a photo together as a memento

Thirty-one CHES ApL students have been awarded the ApL Scholarship (2011/2012 School Year) co-organized by the Law's Foundation Charitable Foundation and the EDB.

### Staff Development

With a view to building a teaching and management team of high commitment and quality, 16 Continuing Professional Development activities were organized for different level of staff of the Service in 2012/2013 with a record number of over 400 participants.

CHES Staff Development Day was held on 30 November 2012 and 259 staff members attended.



■ CHES Staff Development Day 2012



## HIGHER EDUCATION

### Highlights of the Year

On 31 May 2012 CIHE successfully secured the piece of land adjacent to the existing Tseung Kwan O Campus of CBCC for constructing a new campus for operating self-financing degree programmes. Subsequently, the EDB recommended to the Finance Committee ("FC") of the Legislative Council for granting a Start-up Loan of \$300 million to Caritas – Hong Kong and the FC has approved the said loan at its meeting on 13 July 2012.

It is the first time the Sixth Matching Grant Scheme covers the self-financing institutions with degree granting status, and CIHE is one of the eligible institutions to apply for the grant.

CIHE, The Open University of Hong Kong, Chu Hai College of Higher Education, Hang Seng Management College, and Tung Wah College signed a Memorandum of Understanding on 24 October 2012 to facilitate collaboration to allow mutual credit transfer and student exchanges among the five institutions.



■ Signing Ceremony of Memorandum of Understanding for Credit Transfer and Student Exchange

### Achievements

The Secretary for Education has endorsed 20 students from CIHE and CBCC to receive the Outstanding Performance Scholarship and the Best Progress Award under the Self-financing Post-secondary Scholarship Scheme of the EDB.



■ Awardees of the Self-financing Post-secondary Scholarship Scheme 2012 attended the Presentation Ceremony

Five students from CBCC won the Business and Technology Education Council ("BTEC") Outstanding Student Awards 2012 and the Presentation Ceremony was held on 23 May 2012 at the British Consulate-General in Hong Kong.



■ Awardees of the BTEC Outstanding Award 2012 attended the Presentation Ceremony

### Accreditation Exercises

CIHE went through programme validation exercises in November 2012 for two Bachelor's Degree programmes which are targeted for launching in the 2013/2014 academic year. The two programmes concerned are the Bachelor of Arts (Honours) in Language and Liberal Studies ("BA (Hons) Lang Lib") and the Bachelor of Social Sciences (Honours) ("BSocSc (Hons)"). The BA (Hons) Lang Lib Programme comprises three study streams, namely English and Communication, Chinese and Philosophy, and Bilingual Studies. The BSocSc (Hons) Programme also comprises three study streams, namely Psychology, Community Studies and Social Work.

### New Services

The following new accredited programmes have been offered from the 2012/2013 academic year by the Higher Education:

- Bachelor of Business Administration (Honours)
  - Hotel Management
  - Tourism Management
  - Marketing and Event Management
- Higher Diploma in Pharmaceutical Dispensing
- Professional Diploma in Property Management
- Diploma in Property Management
- Diploma of General Studies

In the 2012/2013 academic year, CIHE and CBCC supported the delivery of the Higher Diploma in Nursing programme offered in collaboration with three hospitals, namely the Caritas Medical Centre, the Tuen Mun Hospital and the Queen Elizabeth Hospital. The relevant courses of this collaborative programme were mainly delivered by the Department of Health

Sciences, the Department of Social Sciences and the Department of General Education and Language Studies.

### New Publications

Staff members of CIHE and CBCC attained a variety of accomplishments in their research and other scholarly activities for the year 2012/2013. During the year, staff members of the two institutes had more than 60 academic publications in books, referred journals, conference proceedings, journal editorships and book editorships. Some of the staff members won the excellent paper awards at an international conference.

### Staff Development

CIHE and CBCC have taken a proactive approach to achieve their staff development goals and organized 10 in-house staff development activities for staff members in the year 2012/2013.



■ 2012/2013 Reflection Day for academic staff of CIHE and CBCC